

# REQUEST TO RESERVE THE PEACEFORD MEADOWS CLUBHOUSE/POOL/CABANA

Name of homeowner \_\_\_\_\_ Date of use \_\_\_\_\_  
Please print

Address of homeowner \_\_\_\_\_ Contact number (s) \_\_\_\_\_  
\_\_\_\_\_

Type of event proposed \_\_\_\_\_ Number of people expected \_\_\_\_\_

Time event will start \_\_\_\_\_ Time event will end \_\_\_\_\_

**Check all that apply:** use of clubhouse \_\_\_\_\_ use of pool \_\_\_\_\_ use of cabaña \_\_\_\_\_

The Board of Directors, acting for the Association, has authorized this agreement. It must be signed by a property owner or delegated tenant at the time the keys are picked up (or when the reservation is made). The clubhouse usage fee is \$25.00 to cover increased electrical costs and wear and tear. At the same time, a deposit of \$150.00 must be made; this is refunded if terms of the agreement are met.

The homeowner is responsible for the care and maintenance of the clubhouse. It must be clean and adequately supplied with items such as paper towels, toilet tissue, hand soap, and lighting. It must be ready for use at the time requested by the party renting it.

The clubhouse was inspected after its last use. If you find some damage or dirt for which you do not want to be held responsible, report it immediately, before your event, to the reservationist.

THE PROPERTY OWNER OR DELEGATED TENANT RESERVING THE CLUBHOUSE MUST ATTEND THE ENTIRE EVENT. PLEASE KEEP THE OTHER HOMEOWNERS IN MIND WHO MAY BE USING THE POOL AREA AT THE SAME TIME OF YOUR EVENT.

The party reserving the clubhouse is responsible for the following:

- Only 30 people may use the clubhouse at one time.
- **A charge of \$5.00 per person will be assessed for pool use over ten guests.**
- Decorations cannot be fastened to the walls.
- All exterior doors must be unlocked during the event. They must be locked at all other times.
- All decorations must be completely removed following the event.
- No smoking is allowed - this is a smoke free area.
- The sink and counters must be washed and all bathroom commodes and sinks washed.
- The HVAC system must be reset to 72 degrees.
- All floors swept and mopped.
- All trash (cans, papers, etc.) in the immediate area of all entrances picked up.
- All windows and exterior doors to be closed and locked after the event.
- All trash and garbage is to be removed and is not to be put at the clubhouse curb for pickup.
- All fire and safety regulations must be met at all times.
- **NO USE OF PROFANITY WILL BE TOLERATED.**

**The user is responsible for replacement of any broken or missing articles of furniture.  
Renters please initial \_\_\_\_\_.**

If any damage is done to the walls or other surfaces, cost of damage will be assessed as needed.

If all requirements above pass inspection, your \$150.00 will be refunded. If you disagree with the reservationist on any point, the matter should be taken up with the Board.

Upon signing this agreement, the user signifies his or her understanding of its contents and agrees to meet its requirements.

Signature of homeowner \_\_\_\_\_ Date submitted \_\_\_\_\_

**Board Use Only:**

Approved \_\_\_\_\_

Approved with the following conditions

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Denied for the following reason(s)

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