

Seven Gates Homeowners' Association

Architectural Modification Request

Due to the additional information required when submitting this request, it cannot be submitted on-line. **Remember**, all necessary City building permits **MUST** be obtained prior to work being done.

Please print this form and attach any necessary items suggested below.

The more information included will make it easier for the Board to reach a decision.

- | | | |
|---------------|--------------------|---------------------------|
| 1. Location | 6. Roof Design | 11. Utilities |
| 2. Size | 7. Plans/Drawings | 12. Copy of Property Plat |
| 3. Color | 8. Photos/Brochure | Map with proposed |
| 4. Material | 9. Exterior Finish | changes/additions |
| 5. Contractor | 10. Dimensions | shown |

Type of Modification:

Addition Exterior Painting Patio Porch Interior Construction/Remodeling

Other: _____

The Board has 30 days to make all decisions once all necessary items have been received.

If information is incomplete, the request process must be started over.

Name: _____ Date: _____

Street Address: _____ Home Phone: _____

City: _____ State: ____ Zip: _____ Work Phone: _____

Email: _____ # Pages in Request: _____

Description of Request: _____

I hereby request that the Architectural Control Committee review the attached request. I agree not to begin work until I have written approval and to be responsible for the ongoing maintenance and upkeep on the alteration/addition in perpetuity. The upkeep responsibility will transfer to all future owners as well. Further, I agree that all work will be in a workmanship-like fashion and comply with all building codes.

Date: _____

(Homeowner's Signature)

All necessary items need to be mailed to: **Lambeth Management**
PO Box 8071
Greensboro, NC 27419

or faxed to: **(336) 464-2576**

or emailed to: **Tiffany.Lmgmt@gmail.com**

For Office Use Only:	
Date Received: _____	<input type="checkbox"/> Approved
Received By: _____	<input type="checkbox"/> Denied