

**Oak Rigde Meadows Townhouses Homeowners Association Inc
Board of Directors Meeting
February 15, 2018 4:00 PM**

- 1. Call to Order at 4:00pm by Mary Gear**
- 2. Open Forum – Lee Noel. Concerns regarding renter to owner ratios. HOA maintenance. Capital expenses, Wards work not as good as it used to be. Pine needles are not attractive and messy.**
- 3. Roll Call: Mary, David, Adrian, Maryann, Preston, Denis, Robin, Nancy, Alicia, Scott, Matt (new Lambeth employee)**
- 4. Approval of Minutes – November 8, 2017 minutes -motion to approve, January 10, 2018- minutes not approved. January 15, 2018 minutes - motion to approve by Robin, seconded by David**
- 5. Reports:**
 - a. President's Report**
 - 1. Snow plowing: work on snow plan, maybe by stages in relevance with forecast.**
 - 2. Pond at lower entrance: fountain has been removed being repaired at manufactures' and it is under warranty. Quotes are being submitted to repair damn at pond**
 - b. Manager's Report and Financial Report – Scott Lambeth, Scott went over the new budget for 2018**
- 6. Unfinished Business:**
 - a. Repair of upper entrance – offer from insurance company. Scott explained that the settlement for brickwork is acceptable per NCDOL.**
- 7. New Business:**
 - a. Appointment of committees –**
 - ACC: chaired by Denis, members, Nancy Orihuela, Donna Samuel, Janeann Armbruster and Margaret Prevette**
 - Landscaping: chaired by Mary, members, Cole Lambert, Robert Clark , Daniel,Amelkin Alicia Pratts, David Hammond and Lee Noel**
 - Clubhouse: Robin Craddock,**
 - Decorations: Robin Craddock and Margarete Prevette.**
 - b. Community Watch: 3 people responded to request for chair or court captains. Out of 3 people only 2 submitted a proposal. Motion to have Robin as chair by Adrian seconded by Nancy. Approved**
 - c. Pine needle request**
 - Pam Canady – Hearthside- approved**

S. Gordon-Cole – no pine needles ?? will pay for mulch ??Impact on other owners – no pines needles but no mulch either, explain reason

d. Drainage issue 5428 Winters Way – motion to accept by Robin, second David , all in favor

e. Parking space requests - approved

f. Pet Station – ordering 2 extra stations, placement to be determine

g. Disciplinary letter and response: letter was sent and response was received for the following issues: hearing to be schedule on March 1st, at 7:00pm

- 1. replace original shrubs and some plants that are there may need to be moved**
- 2. Violation of use of electronics in the annual meeting without permission**
- 3. Violation of harassment policy**
- 4. Publishing of personal financial records on social media**
- 5. Physical Altercation with another member**
- 6. Additional vehicle in non assigned parking and failure to register vehicles for decals**

Meeting adjourned at 6:45pm