

**Polo Farms Homeowners Association, Inc.**  
**Request for Architectural Approval Form**  
**for**  
**Alterations and Additions**

OWNER'S NAME/S \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Alternative Number \_\_\_\_\_

Email Address \_\_\_\_\_

Type of Improvement: (Check applicable)

- |   |   |
|---|---|
| <input type="checkbox"/> Painting/Color Schemes | <input type="checkbox"/> Paving (drives, walks, ramps etc.) |
| <input type="checkbox"/> Landscaping            | <input type="checkbox"/> Siding/Exterior Surfaces           |
| <input type="checkbox"/> Fencing                | <input type="checkbox"/> Windows (new or replacement)       |
| <input type="checkbox"/> Addition of Equipment  | <input type="checkbox"/> Other _____                        |

Briefly describe the improvements you propose (attach detailed drawing)

\_\_\_\_\_

Who will do the actual work on this improvement? \_\_\_\_\_

\_\_\_\_\_

Location of Improvement: (check applicable areas)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Front of House         | <input type="checkbox"/> Patio/Deck/Porch | <input type="checkbox"/> Garage        |
| <input type="checkbox"/> Back of House          | <input type="checkbox"/> Roof of House    | <input type="checkbox"/> Side of House |
| <input type="checkbox"/> Other (describe) _____ |   |  |

Materials/Equipment to be used for proposed improvement: (check)

- |  |  |
|--|--|
| <input type="checkbox"/> Paint (color/s) _____ | <input type="checkbox"/> Stain (color/s) _____   |
| <input type="checkbox"/> Siding _____          | <input type="checkbox"/> Brick (type/s) _____  |
| <input type="checkbox"/> Screen (type/s) _____ | <input type="checkbox"/> Equipment (Playground, Pagodas, Water gardens, Recreational/Sports Equipment, etc.) _____ |
| <input type="checkbox"/> Fence (type/s) _____  |  |
| <input type="checkbox"/> Other _____           |  |

I understand that the Polo Farms ARC will act on this request as quickly as possible, but within thirty (30) days, and contact me regarding the status of my request. I agree not to begin the proposed improvement(s) until notification of approval is received.

Reviewed and considered by the PF Architectural Review Committee at a meeting held on \_\_\_\_\_ and Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Pending Further Review \_\_\_\_\_.

This approval is good for six (6) months from the above approval date, for the work to commence and be completed within a further 9 months thereafter.

Signature of Homeowner:

\_\_\_\_\_

Architectural Review Committee

Approved By:

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_