

OAK RIDGE MEADOWS HOA PROCEDURE FOR MAIL KIOSK POSTINGS

Procedure Purpose

The purpose of this procedure is to clarify the use of the mail kiosk bulletin boards. This is an operating procedure and does not supersede the Oak Ridge Meadows Articles of Incorporation, By-Laws, or Declaration of Covenants and Restrictions.

Official documents Referenced:

By-Laws – N/A

Articles of Incorporation – N/A

Declarations of Covenants, conditions and restrictions – N/A

The bulletin boards located in the mail kiosks are for the express purpose of providing information to the residents regarding but not limited to the following:

- Announcement of planned maintenance programs i.e. painting, roofing, siding etc.
- Announcements of community activities – i.e. National Night Out, Earth Day Observance, community parties
- Announcements of Board of Director meetings
- A community event or opportunity referred by a resident of Oak Ridge Meadows may be approved if judged appropriate and of interest to multiple homeowners

All announcements must be approved by the Board of Directors prior to posting on the bulletin boards.

This procedure was approved by the Board of Directors on : October 26, 2012

President : *Susan Mazzella*