

Staffordshire Architectural Modification Request Form (revised 8/23/21)

Please print this form and attach any necessary items suggested below. The information included will make it easier for the Staffordshire Board to reach a decision.

Please include location, size, color, material, contractor (with proof of their insurance), drawings, photos/brochures, exterior finish dimensions with proposed changes written on the sketch of the unit. The Board has 30 days to make all decisions once all necessary items have been received. Incomplete information will result in a longer response time.

Name: _____ Date of Request: _____

Property Address: _____

Phone: _____

Email: _____

Description of Request: _____

I hereby request that the Board review this request and any attachments. I agree to not begin work until I have written approval and to be responsible for the on-going maintenance and upkeep of the alteration/addition in perpetuity. The upkeep responsibility will transfer to all future owners. Further, I agree that the alteration/addition will be performed by a professional contractor whose work will meet the highest quality standards possible and who will comply with all building codes that may apply.

I will notify Bryan Williams (see contact info below) once the work is completed for a follow-up inspection by the Board.

Signed: _____ Date: _____

Please send request to: Bryan Williams, HOA President

Bwilliams96@triad.rr.com

1814 New Garden Road, Unit E

Greensboro, NC 27410

(336) 255-1372