### DUTCHMANS PIPE COVE HOWTO...

#### **SUBMIT A LEASING REQUEST**

- Go to LambethManagement.com and select our HOA
- Review the leasing requirements
- Select the Leasing request form at the bottom of the page
- Submit form prior to leasing for approval!

#### **REGISTER FOR THE HOA EMAIL**

- Go to LambethManagement.com and select our HOA
- Select join HOA's email list at top of page
- Follow on-screen directions to complete the process. \*Be sure to register for The Point emails too!

### SUBMIT A MAINTENANCE REQUEST ORCONCERN

- Go to LambethManagement.com and select our HOA
- Review the HOA Maintenance Responsibility list for your request or concern
- Select Maintenance Request or Concern form
- Fill out the form and submit

### SUBMIT AN ARCHITECTURAL MODIFICATION REQUEST

- Go to LambethManagement.com and select our HOA
- Select the Architectural Modification
   Request at bottom of page in the forms
- Fill out the form and submit as directed

## SUBMIT A LANDSCAPE MODIFICATION REQUEST

- Go to LambethManagement.com and select our HOA
- Select the Landscape Modification Request at bottom of page in the forms
- Fill out the form and submit as directed

# VOLUNTEER TO SERVE YOUR HOA!

Contact Lambeth Management at 336-288-4944 or Michele.Lmgmt@gmail.com

#### REPORTAN AFTER-HOURS EMERGENCY

336-288-4944

# PAY YOUR MONTHLY HOADUES

- Go to the website and select our HOA
- Select "Make payment" & choose your way to pay

Questions? Contact Tiffany

#### YOUR TEAM AT LAMBETH

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