

# Mendenhall Mill - Violation Inspection Policy

- Inspections are done monthly via driving through the community
- Violations are noted per the Inspection articles and items approved by the board – photo of the violation is taken
- 1<sup>st</sup> violations – cover letter and specific violation sent
- 2<sup>nd</sup> violations – cover letter with stronger language and specific violation sent
- 3<sup>rd</sup> violations – hearing notice is sent with specific violation providing date for a violation hearing with the board
  - If owner does not respond, notice is sent after the hearing date that fines of \$25 (or greater amount as determined by the board, not to exceed \$100) will be assessed to the owner's account beginning in 5 days from the notice. Owner must notify LMR if violation is remedied, or fines will begin and accrue daily until LMR notified it has been cured or reinspection finds issue cured
  - If owner attends hearing: owner is permitted to address the board regarding the issue, request any additional time or special need circumstances. Board votes on how to proceed. Owner is notified after the hearing as to the Board's decision.