

Pennfield HOA - Landscape Modification Request

When replacing dead, diseased, or unwanted shrubs or trees, fill out the form below identifying plants to be removed, who will replace them, and what they are being replaced with. Placement of the plants on the property is necessary information, photos are helpful.

When installing hardscape or a detailed landscape plan, the resident must answer all the items at the top of the form including a plot map.

Location	Contractor	Dimensions
Size	Plans/Drawings	Utilities
Color	Photos/Brochures	
Material	Exterior Finish	

The Board or Landscape Committee has **30 days** to make all decisions once all necessary items have been received. **If hardscape changes are included, the request may be reviewed by the Architectural Committee as well. Requests must be signed by all property owners of that address.**

Name: _____ Date of Request: _____

Property Address: _____

Phone: _____ (home) _____ (work) _____ (cell)

Email: _____ # Pages in request: _____

Description of Request: _____

I hereby request that the Landscape Committee review the attached request. **I agree not to begin work until I have written approval and to be responsible for the ongoing maintenance and upkeep on the alteration/addition in perpetuity. The upkeep responsibility will transfer to all future owners as well. Further, I agree that all work will be in a workmanship-like fashion, and comply with all building codes. I agree to contact Lambeth Management once the work is completed in order for a follow up inspection to be completed by the committee or Lambeth Management.**

Signed: _____

All necessary items need to be mailed to:
Lambeth Management
PO Box 8071
Greensboro NC 27419

or faxed to:
(336) 464-2576

or emailed to:
Sunshine@LambethManagement.com

FOR OFFICE USE ONLY

DATE RCVD: _____ RCVD BY: _____

APPROVED

DENIED